

**UNIVERSITY OF SOUTH CAROLINA - BEAUFORT**

**REPORT ON FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED  
JUNE 30, 2011**

**UNIVERSITY OF SOUTH CAROLINA - BEAUFORT**

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## REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

The Board of Trustees  
University of South Carolina  
Columbia, South Carolina

We have audited the accompanying financial statements of the business-type activities of the University of South Carolina - Beaufort (the Campus), a campus of the University of South Carolina (the University) as of and for the year ended June 30, 2011, which collectively comprise the Campus' basic financial statements as listed in the table of contents. These financial statements are the responsibility of the management of the University and the Campus. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the financial statements of the Campus are intended to present the financial position, and changes in financial position and cash flows, of only that portion of the business-type activities of the University that is attributable to the transactions of the Campus. They do not purport to, and do not, present fairly the financial position of the University as of June 30, 2011, and the changes in its financial position and its cash flows, where applicable, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In our opinion, based on our audit, the financial statements referred to above present fairly, in all material respects, the financial position of the Campus as of June 30, 2011, and the changes in financial position and cash flows for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 7, 2011 on our consideration of the Campus' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audits.

The Management's Discussion and Analysis on pages 3 through 7 is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However we did not audit the information and express no opinion on it.

*Elliott Davis, LLC*

Columbia, South Carolina  
December 7, 2011

**UNIVERSITY OF SOUTH CAROLINA - BEAUFORT**  
**Management's Discussion and Analysis**  
**(Unaudited)**

***Overview of the Financial Statements and Financial Analysis***

The University of South Carolina - Beaufort (the Campus) is pleased to present its financial statements for fiscal year 2011. While audited financial statements for fiscal year 2010 are not presented with this report, condensed operations and financial position data will be presented in this section in order to illustrate certain increases and decreases. However, the emphasis of discussions about these statements will be on current year data.

This report consists of a series of financial statements, prepared in accordance with the Governmental Accounting Standards Board (GASB) Codification Sections 2100-2900, *Financial Reporting*, and Co5, *Colleges and Universities*. The financial statements presented focus on the financial condition of the Campus, the results of operations, and cash flows of the Campus as a whole.

There are three financial statements presented: the Statement of Net Assets; the Statement of Revenues, Expenses and Changes in Net Assets; and, the Statement of Cash Flows. These statements present financial information in a format similar to that used by private corporations. The Campus's net assets (the difference between assets and liabilities) are one indicator of the improvement or erosion of the Campus' financial health when considered with non-financial facts such as enrollment levels and the condition of the facilities.

This discussion and analysis of the Campus' financial statements provides an overview of its financial activities for the year.

***Statement of Net Assets***

The Statement of Net Assets presents the assets, liabilities, and net assets of the Campus as of the end of the fiscal year. The Statement of Net Assets is a point of time financial statement. The purpose of the Statement of Net Assets is to present to the readers of the financial statements a fiscal snapshot of the Campus. The Statement of Net Assets presents end-of-year data concerning Assets (property that we own and what we are owed by others), Liabilities (what we owe to others and have collected from others before we have provided the service), and Net Assets (assets minus liabilities). It is prepared under the accrual basis of accounting, where revenues and assets are recognized when the service is provided and expenses and liabilities are recognized when others provide the service to us, regardless of when cash is exchanged.

From the data presented, readers of the Statement of Net Assets are able to determine the assets available to continue the operations of the institution. They are also able to determine how much the institution owes vendors, investors, and lending institutions. Finally, the Statement of Net Assets provides a picture of the net assets and their availability for expenditure by the institution.

Net assets are divided into three major categories. The first category, invested in capital assets, net of related debt, provides the institution's equity in property, plant, and equipment owned by the institution. The next asset category is restricted net assets, which is divided into two categories, nonexpendable and expendable. Restricted nonexpendable net assets consist solely of the Campus' permanent endowment funds and are only available for investment purposes. Expendable restricted net assets are available for expenditure by the institution but must be spent for purposes as determined by donors and/or external entities that have placed time or purpose restrictions on the use of the assets. The final category is unrestricted net assets. Unrestricted assets are available to the institution for any lawful purpose of the institution.

- Total assets of the Campus increased by \$2.6 million. Capital assets increased approximately \$809,000 and current assets increased by \$1.8 million due to the increase in unrestricted net assets.
- The decrease in current liabilities of approximately \$222,000 is primarily attributable to a reduction in funds held for others.
- Net assets of the Campus increased during the year by approximately \$110,000. The net increase is derived by the approximate \$1.6 million and \$458,000 increase in restricted expendable assets and unrestricted net assets, respectively, and offset by a decrease of \$2.0 million in net assets invested in capital assets net of related debt.

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**(Unaudited)**

**Summary of Net Assets**

	<u>2011</u>	<u>2010</u>	<u>Increase/ (Decrease)</u>	<u>Percent Change</u>
<b>Assets</b>				
Current Assets	\$ 7,083,740	\$ 5,304,852	\$ 1,778,888	33.53%
Capital Assets, Net	39,589,299	38,780,685	808,614	2.09%
Other Noncurrent Assets	<u>79,000</u>	<u>79,000</u>	<u>-</u>	0.00%
<b>Total Assets</b>	<u>46,752,039</u>	<u>44,164,537</u>	<u>2,587,502</u>	5.86%
<b>Liabilities</b>				
Current Liabilities	1,085,823	1,307,703	(221,880)	(16.97%)
Noncurrent Liabilities	<u>2,984,722</u>	<u>285,325</u>	<u>2,699,397</u>	946.08%
<b>Total Liabilities</b>	<u>4,070,545</u>	<u>1,593,028</u>	<u>2,477,517</u>	155.52%
<b>Net Assets</b>				
Invested in capital assets, net of related debt	36,724,299	38,705,685	(1,981,386)	(5.12%)
Restricted - nonexpendable	79,000	79,000	-	0.00%
Restricted - expendable	2,896,302	1,263,139	1,633,163	129.29%
Unrestricted	<u>2,981,893</u>	<u>2,523,685</u>	<u>458,208</u>	18.16%
<b>Total Net Assets</b>	<u>\$ 42,681,494</u>	<u>\$ 42,571,509</u>	<u>\$ 109,985</u>	0.26%

Unrestricted net assets result from accumulated excesses of revenue over expenses derived from Campus current fund operations. The Campus' unrestricted current funds are derived from state appropriations, student fees, institutional revenue and auxiliary operations that are not restricted for specific purposes. Unrestricted net assets include balances from operations of Education and General (E&G) activities, auxiliary enterprises, quasi-endowments and unexpended plant funds. Although unrestricted net assets are not subject to externally imposed stipulations, most of these resources have been committed for specific Campus activities including academic and research programs, capital projects, and significant upgrades to the campus technology network.

Unrestricted net assets increased by approximately \$458,000, based on the following:

- Education and general - increase of approximately \$288,000 due to additional tuition collections from tuition increases and higher student enrollments. Despite a reduction of state appropriations for the Campus totaling more than \$1.5 million since the 2008 fiscal year, no mid-year reductions were made in the

2011 fiscal year. Academic funds remain available to support faculty hiring and associated start up costs.

- With the availability of approximately \$482,000 in stimulus funding for the State Fiscal Stabilization Funds, the Campus experienced an increase in operating funds carried forward as some recurring expenditures were covered with one-time Federal funds.
- Auxiliaries increased approximately \$52,000 from fiscal year 2010 led by an increased support for food service operations. Participation in the meal plan is required for students at the South Campus.

**Statement of Revenues, Expenses and Changes in Net Assets**

The Statement of Revenues, Expenses and Changes in Net Assets presents the revenues earned and expenses incurred during the year. Activities are reported as either operating or nonoperating. A public university's dependency on state aid and gifts will result in operating deficits. The GASB requires state appropriations and gifts to be classified as nonoperating revenues. The utilization of long-lived assets, referred to as Capital Assets, is

**UNIVERSITY OF SOUTH CAROLINA - BEAUFORT**  
**Management's Discussion and Analysis**  
**(Unaudited)**

reflected in the financial statements as depreciation, which amortizes the cost of an asset over its expected useful life.

Changes in total net assets as presented on the Statement of Net Assets are based on the activity presented in the Statement of Revenues, Expenses and Changes in Net Assets. The purpose of the statement is to present the revenues received by the institution, both operating and nonoperating, and the expenses paid by the institution, operating and nonoperating, and any other revenues, expenses, gains and losses received or spent by the institution.

Operating revenues are received for providing goods and services to the various customers and constituencies of the institution. Operating expenses are those expenses paid to acquire or produce the goods and services provided in return for the operating revenues, and to carry out the mission of the institution. Nonoperating revenues are revenues received for which goods and services are not provided. State capital appropriations and capital grants and gifts are considered neither operating nor nonoperating revenues and are reported after "Income before other revenues and transfers."

The Statement of Revenues, Expenses and Changes in Net Assets reflects a positive year with an increase in Net Assets at the end of the year. Some highlights of the information presented on this Summary are as follows:

- An approximate net increase of \$865,000 in student tuition and fees, an increase of approximately \$414,000 in grants and contracts, and an increase of approximately \$36,000 in sales and services of auxiliary enterprises were responsible for the overall \$1.2 million increase in operating revenues. The increase in student tuition and fees is due both to enrollment and tuition increases of 9.5% for the fall 2010 semester and 6.9% for the spring 2011 semester. The tuition increase was scaled back for spring following a request from the State of South Carolina Budget & Control Board. The tuition increase is necessary for meeting the Campus' mission and strategic goals especially as state appropriations decline.
- Operating expenses increased approximately \$673,000 and 3.58 percent. The increased expenditures reflect the recalibration of the operating budget to the

mission following the financial downturn. Increased expenditures in compensation and benefits indicate no state pay package for employees, but do show filling critical positions to service growing student enrollment and increased employee benefits due to changes in the state health insurance.

- Net nonoperating revenues decreased approximately \$518,000 due to continued reductions in state appropriations. The State Fiscal Stabilization Funds from the Federal stimulus were recorded as nonoperating Federal grants. The approximate \$482,000 available for 2011 and the balance carried over from the prior year were utilized in 2011. Also included as nonoperating Federal grants is additional Pell Grant revenue of approximately \$556,000 more than the prior year.

**UNIVERSITY OF SOUTH CAROLINA - BEAUFORT**  
**Management's Discussion and Analysis**  
**(Unaudited)**

**Summary of Revenues, Expenses  
and Changes in Net Assets**

	<u>2011</u>	<u>2010</u>	<u>Increase/ (Decrease)</u>	<u>Percent Change</u>
<b>Operating Revenues:</b>				
Student tuition and fees, net	\$ 9,385,956	\$ 8,520,964	\$ 864,992	10.15%
Federal grants and contracts	946,588	918,297	28,291	3.08%
State grants and contracts	2,076,540	1,679,758	396,782	23.62%
Local grants and contracts	123,717	128,920	(5,203)	(4.04%)
Nongovernmental grants and contracts	72,074	77,749	(5,675)	(7.30%)
Sales and services of educational and other activities	578,898	440,062	138,836	31.55%
Sales and services of auxiliary enterprises	89,682	53,296	36,386	68.27%
Other fees	79,334	91,743	(12,409)	(13.53%)
Other operating revenues	<u>49,455</u>	<u>275,479</u>	<u>(226,024)</u>	<u>(82.05%)</u>
<b>Total operating revenues</b>	<u>13,402,244</u>	<u>12,186,268</u>	<u>1,215,976</u>	<u>9.98%</u>
<b>Operating Expenses:</b>				
Salaries and wages	10,294,812	9,763,562	531,250	5.44%
Fringe benefits	2,737,070	2,505,286	231,784	9.25%
Services and supplies	3,836,731	3,925,681	(88,950)	(2.27%)
Utilities	817,885	788,521	29,364	3.72%
Scholarships and fellowships	568,383	552,679	15,704	2.84%
Depreciation expense	<u>1,232,093</u>	<u>1,278,368</u>	<u>(46,275)</u>	<u>(3.62%)</u>
<b>Total operating expenses</b>	<u>19,486,974</u>	<u>18,814,097</u>	<u>672,877</u>	<u>3.58%</u>
<b>Operating loss</b>	<u>(6,084,730)</u>	<u>(6,627,829)</u>	<u>543,099</u>	<u>(8.19%)</u>
<b>Net nonoperating revenues</b>	<u>6,350,298</u>	<u>6,868,785</u>	<u>(518,487)</u>	<u>(7.55%)</u>
<b>Income before other revenues and transfers</b>	265,568	240,956	24,612	10.21%
<b>Other revenues and transfers</b>	<u>(155,583)</u>	<u>53,191</u>	<u>(208,774)</u>	<u>(395.50%)</u>
<b>Increase in net assets</b>	109,985	294,147	(184,162)	(62.61%)
<b>Net assets at beginning of year</b>	<u>42,571,509</u>	<u>42,277,362</u>	<u>294,147</u>	<u>0.70%</u>
<b>Net assets at end of year</b>	<u>\$ 42,681,494</u>	<u>\$ 42,571,509</u>	<u>\$ 109,985</u>	<u>0.26%</u>



**UNIVERSITY OF SOUTH CAROLINA - BEAUFORT**  
**Management's Discussion and Analysis**  
**(Unaudited)**

***Statement of Cash Flows***

The final statement presented is the Statement of Cash Flows. The Statement of Cash Flows presents detailed information about the cash activity of the institution during the year. The statement is divided into five parts. The first part deals with operating cash flows and shows the net cash used by the operating activities of the institution. The second section reflects cash flows from noncapital financing activities. This section reflects the cash received and spent for nonoperating, noninvesting, and noncapital financing purposes. The third section deals with cash flows from capital and related financing activities. This section deals with the cash used for the acquisition and construction of capital assets and related items. The fourth section reflects the cash flows from investing activities and shows the purchases, proceeds, and interest received from investing activities. The fifth section reconciles the net cash used to the operating income or loss reflected on the Statement of Revenues, Expenses, and Changes in Net Assets.

The University's overall financial position remains strong, despite reductions in state appropriations. The University relies on tuition and fees to support the general operating budget and is aware of state funding support when tuition and fees are set. Tuition increases for the 2012 year were above the Higher Education Price Index (HEPI) but did not replace the full impact of state budget reduction to cover all inflationary needs. Resident undergraduate tuition for the Campus is the lowest among all other comparable institutions in South Carolina. In Fall 2010, demand for enrollment and interest in the Campus remained strong with an increase in full-time equivalent enrollment of more than 5% followed by an increase of 5% for Fall 2011.

***Capital Asset and Debt Administration***

During the year, the Campus did not have any major capital projects started or completed.

The Campus indebtedness consists of bonds payable of \$2,740,000.

***Economic Outlook***

The economic position of the USC Beaufort Campus continues to be loosely tied to that of the State of South Carolina as evidenced by the Campus' sustained strong financial performance despite significant reductions in state appropriations. The state closed the 2011 fiscal year with a surplus for the second straight year. The Beaufort Campus received a significant state funding reduction to begin the 2011 year totaling \$385,000. Along with all public higher education institutions in South Carolina, the Beaufort campus received a 6% state appropriations reduction to begin the 2012 fiscal year. Based on a strong start to the current fiscal year it does not appear likely that the USC Beaufort will receive mid-year cuts. However, due to the annualizations of entitlement programs and the ongoing need to fund K-12 education, planning is underway to budget another recurring reduction in state funding to start the 2013 fiscal year based on preliminary indications from the State.

**UNIVERSITY OF SOUTH CAROLINA - BEAUFORT**  
**Statement of Net Assets**  
**June 30, 2011**

**ASSETS**

Current assets:

Cash and cash equivalents	\$ 3,323,788
Accounts receivable, net	662,050
Prepaid items	45,677
Restricted - cash and cash equivalents	<u>3,052,225</u>
Total current assets	<u>7,083,740</u>

Noncurrent assets:

Restricted - cash and cash equivalents	79,000
Capital assets, net of accumulated depreciation	<u>39,589,299</u>
Total noncurrent assets	<u>39,668,299</u>
Total assets	<u>46,752,039</u>

**LIABILITIES**

Current liabilities:

Accounts payable	266,023
Retainage payable - current portion	10,369
Accrued interest payable	38,785
Accrued payroll and related liabilities	82,370
Accrued compensated absences - current portion	204,825
Long-term debt - current portion	111,250
Deferred revenues	205,513
Funds held for others	<u>166,688</u>
Total current liabilities	<u>1,085,823</u>

Noncurrent liabilities:

Accrued compensated absences	230,972
Long-term debt	<u>2,753,750</u>
Total noncurrent liabilities	<u>2,984,722</u>
Total liabilities	<u>4,070,545</u>

**NET ASSETS**

Invested in capital assets, net of related debt	36,724,299
Restricted for:	
Nonexpendable	79,000
Expendable	
Scholarships, research, instruction, and other	475,684
Loans	314
Capital projects	2,400,135
Debt service	20,169
Unrestricted	<u>2,981,893</u>
Total net assets	<u>\$ 42,681,494</u>

See accompanying notes to the financial statements which are an integral part of these statements.

**UNIVERSITY OF SOUTH CAROLINA - BEAUFORT**  
**Statement of Revenues, Expenses and Changes in Net Assets**  
**For the year ended June 30, 2011**

**OPERATING REVENUES**

Student tuition and fees (\$329,805 pledged for bonds)	\$ 14,382,810
Less scholarship allowance	(4,996,854)
Federal grants and contracts	946,588
State grants and contracts	2,076,540
Local grants and contracts	123,717
Nongovernmental grants and contracts	72,074
Sales and services of educational and other activities	578,898
Sales and services of auxiliary enterprises	89,682
Other fees	79,334
Other operating revenues	<u>49,455</u>
Total operating revenues	<u>13,402,244</u>

**OPERATING EXPENSES**

Salaries and wages	10,294,812
Fringe benefits	2,737,070
Services and supplies	3,836,731
Utilities	817,885
Scholarships and fellowships	568,383
Depreciation expense	<u>1,232,093</u>
Total operating expenses	<u>19,486,974</u>
Operating loss	<u>(6,084,730)</u>

**NONOPERATING REVENUES (EXPENSES)**

State appropriations	1,702,836
Federal grants	3,630,886
Gifts	1,293,922
Investment loss	(35,820)
Endowment income	5,387
Loss on disposal of capital assets	(243,923)
Interest on capital asset related debt	<u>(2,990)</u>
Net nonoperating revenues	<u>6,350,298</u>
Income before other revenues and transfers	<u>265,568</u>
State capital appropriations	9,240
Transfers from other campuses, net	<u>(164,823)</u>
Change in net assets	<u>109,985</u>
<b>NET ASSETS, BEGINNING OF YEAR</b>	<u>42,571,509</u>
<b>NET ASSETS, END OF YEAR</b>	<u><u>\$ 42,681,494</u></u>

See accompanying notes to the financial statements which are an integral part of these statements.

**UNIVERSITY OF SOUTH CAROLINA - BEAUFORT**  
**Statement of Cash Flows**  
**For the year ended June 30, 2011**

**OPERATING ACTIVITIES**

Student tuition and fees	\$ 9,428,336
Research grants and contracts	2,897,589
Sales and services of educational and other activities	645,026
Sales and services of auxiliary enterprises	89,927
Inflows from federal family education loans	9,426,506
Outflows from federal family education loans	(9,447,093)
Payments to employees for services	(10,295,052)
Payments to employees for benefits	(2,739,714)
Payments to suppliers	(4,647,713)
Payments to students for scholarships and fellowships	(568,383)
Other receipts	128,789
Inflows from agency funds	2,123,960
Outflows from agency funds	<u>(2,566,522)</u>
Net cash used for operating activities	<u>(5,524,344)</u>

**NONCAPITAL FINANCING ACTIVITIES**

State appropriations	1,702,836
Federal grants	3,630,886
Gifts	1,264,403
Transfers to other campuses, net	<u>(186,214)</u>
Net cash provided by noncapital financing activities	<u>6,411,911</u>

**CAPITAL AND RELATED FINANCING ACTIVITIES**

Proceeds from capital debt	2,800,000
State capital appropriations	9,240
Purchase and construction of capital assets	(2,136,544)
Principal paid on capital asset related debt	(10,000)
Interest paid on capital asset related debt	<u>34,857</u>
Net cash provided by capital and related financing activities	<u>697,553</u>

**INVESTING ACTIVITIES**

Endowment income	<u>5,387</u>
Net cash used for investing activities	<u>5,387</u>
Net increase in cash and cash equivalents	<u>1,590,507</u>

**Cash and cash equivalents, beginning of year**

**Cash and cash equivalents, end of year**

4,864,506  
**\$ 6,455,013**

**Reconciliation of cash and cash equivalents**

Cash and cash equivalents	\$ 3,323,788
Restricted - cash and cash equivalents, current	3,052,225
Restricted - cash and cash equivalents, noncurrent	<u>79,000</u>
	<b>\$ 6,455,013</b>

**UNIVERSITY OF SOUTH CAROLINA - BEAUFORT**  
**Statement of Cash Flows**  
**For the year ended June 30, 2011**

**Reconciliation of net operating loss to net cash used for operating activities**

Operating loss	\$ (6,084,730)
Adjustments to reconcile operating loss to net cash used for operating activities	
Depreciation expense	1,232,093
Change in current assets and liabilities	
Accounts receivable, net	(192,157)
Prepaid items	(2,525)
Accounts payable	9,428
Accrued payroll	(12,336)
Accrued benefits	(2,644)
Accrued annual leave and related liabilities	12,096
Deferred revenues	(20,420)
Funds held for others	(463,149)
	<u>                    </u>
Net cash used for operating activities	<u><u>\$ (5,524,344)</u></u>

**NONCASH TRANSACTIONS**

Transfer of capital assets from other campuses, net	<u><u>\$ 21,391</u></u>
Unrealized change in fair value of investments	<u><u>\$ (29,519)</u></u>

See accompanying notes to the financial statements which are an integral part of these statements.

## UNIVERSITY OF SOUTH CAROLINA - BEAUFORT

### Notes to Financial Statements

#### **Note 1 - Summary Of Significant Accounting Policies**

##### ***Nature of Operations***

The University of South Carolina - Beaufort (the Campus) is a State-supported, coeducational institution of higher education and is one of eight campuses of the University of South Carolina (the University). The Campus' primary purpose is to provide undergraduate, graduate, and professional education to students and conduct research and other activities that advance fundamental knowledge.

##### ***Reporting Entity***

The financial reporting entity, as defined by Governmental Accounting Standards Board (GASB) Codification Section 2100, *Defining the Financial Reporting Entity*, consists of the primary government, organizations for which the primary government is financially accountable and other organizations for which the nature and significance of their relationship with the primary government are such that exclusion could cause the financial statements to be misleading or incomplete.

The University is a department of the State of South Carolina because it is financially accountable to and fiscally dependent on the State. Its Board of Trustees is appointed by the Governor and/or the General Assembly of the State.

##### ***Financial Statements***

The financial statement presentation for the Campus meets the requirements of GASB Codification Sections 2100-2900, *Financial Reporting*, and Co5, *Colleges and Universities*. The financial statement presentation provides a comprehensive, entity-wide perspective of the Campus' net assets, revenues, expenses and changes in net assets and cash flows.

##### ***Use of Estimates***

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenues and expenses and affect disclosure of contingent assets and liabilities at the date of the financial statements. Significant estimates used include separation of accrued compensated absences between current and non-current and depreciation expense. Actual results could differ from those estimates.

##### ***Basis of Accounting***

For financial reporting purposes, the Campus is considered to be engaged only in business-type activities. Accordingly, the Campus' financial statements have been presented using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis, revenues are

recognized when earned, and expenses are recorded when an obligation has been incurred. Student tuition and auxiliary enterprise fees are presented net of scholarships and fellowships applied to student accounts, while stipends and other payments made directly are presented as scholarship and fellowship expenses. All significant intra-agency transactions have been eliminated.

The Campus has elected not to apply *Financial Accounting Standards Board* (FASB) pronouncements issued after November 30, 1989.

##### ***Cash and Cash Equivalents***

For purposes of the statement of cash flows, the Campus considers all highly liquid investments with an original maturity of three months or less to be cash equivalents. Funds invested through the State of South Carolina State Treasurer's Office cash management pool are considered cash equivalents. Restricted cash and cash equivalents are comprised of bond proceeds, debt service funds and externally restricted funds.

##### ***Accounts Receivable***

Accounts receivable consists of tuition and fee charges to students and auxiliary enterprise services provided to students, faculty and staff. Accounts receivable also include amounts due from the Federal government, state and local governments, or private sources, in connection with reimbursement of allowable expenditures made pursuant to the Campus' grants and contracts. Accounts receivable are recorded net of estimated uncollectible amounts.

##### ***Inventories***

Inventories are carried at the lower of cost or market as determined by various methods.

##### ***Noncurrent Cash and Investments***

Noncurrent cash and investments primarily consist of permanently endowed funds. These funds are externally restricted and are classified as noncurrent assets in the statement of net assets.

##### ***Prepaid Items***

Expenditures for services paid for in the current or prior fiscal years and benefiting more than one accounting period are allocated among accounting periods. Amounts reported in this asset account consist primarily of rent, subscriptions, library periodicals, maintenance and service agreements, and travel reservations and deposits.

**UNIVERSITY OF SOUTH CAROLINA - BEAUFORT**  
**Notes to Financial Statements**

**Capital Assets**

Capital assets are recorded at cost at the date of acquisition or fair market value at the date of donation in the case of gifts. The Campus follows capitalization guidelines established by the State of South Carolina. All land is capitalized, regardless of cost. Qualifying improvements that rest in or on the land itself are recorded as depreciable land improvements. Major additions and renovations and other improvements that add to the usable space, prepare existing buildings for new uses, or extend the useful life of an existing building are capitalized. The Campus capitalizes movable personal property with a unit value in excess of \$5,000 and a useful life in excess of two years and depreciable land improvements, buildings and improvements, and intangible assets costing in excess of \$100,000. Routine repairs and maintenance and library materials, except individual items costing in excess of \$5,000, are charged to operating expenses in the year in which the expense was incurred.

Depreciation is computed using the straight-line method over the estimated useful lives of the assets, generally 15 to 50 years for buildings and improvements and land improvements and 2 to 25 years for machinery, equipment, and vehicles. A full year of depreciation is taken the year the asset is placed in service and no depreciation is taken in the year of disposition.

The Campus capitalizes as a component of construction in progress interest cost in excess of earnings on invested debt proceeds associated with the capital projects. Therefore asset values in capital assets include such interest costs. Capitalized interest for fiscal year 2011 was \$ 37,973.

**Deferred Revenues and Deposits**

Deferred revenues include amounts received for tuition and fees and certain auxiliary activities prior to the end of the fiscal year but related to the subsequent accounting period. Deferred revenues also include amounts received from grant and contract sponsors that have not yet been earned.

Student deposits are recognized as revenue during the semester for which the fee is applicable and earned when the deposit is nonrefundable to the student under the forfeit terms of the agreement.

**Compensated Absences**

Employee vacation pay expense is accrued at year-end for financial statement purposes. The liability and expense incurred are recorded at year-end as accrued compensated absences in the statement of net assets, and as a component of compensation and benefit expense in the statement of revenues, expenses and changes in net assets.

**Noncurrent Liabilities**

Noncurrent liabilities include (1) principal amounts of bonds payable; (2) estimated amounts for accrued compensated absences and other liabilities that will not be paid within the next fiscal year; and (3) other liabilities that, although payable within one year, are to be paid from funds that are classified as noncurrent assets.

**Net Assets**

The Campus' net assets are classified as follows:

*Invested in capital assets, net of related debt:* This represents the Campus' total investment in capital assets, net of outstanding debt obligations related to those capital assets. To the extent debt has been incurred but not yet expended for capital assets, such amounts are not included as a component of invested in capital assets, net of related debt.

*Restricted net assets - expendable:* Restricted expendable net assets include resources in which the Campus is legally or contractually obligated to spend resources in accordance with restrictions imposed by external third parties.

*Restricted net assets - nonexpendable:* Nonexpendable restricted net assets consist of endowment and similar type funds in which donors or other outside sources have stipulated, as a condition of the gift instrument, that the principal is to be maintained inviolate and in perpetuity, and invested for the purpose of producing present and future income, which may either be expended or added to principal.

*Unrestricted net assets:* Unrestricted net assets represent resources derived from student tuition and fees, appropriations, and sales and services of educational departments and auxiliary enterprises. These resources are used for transactions relating to the educational and general operations of the Campus, and may be used at the discretion of the governing board to meet current expenses for any purpose.

The Campus policy for applying expenses that can use both restricted and unrestricted resources is delegated to the departmental administrative level. General practice is to first apply the expense to restricted resources then to unrestricted resources.

**Income Taxes**

The University is a department of the State of South Carolina and, is therefore, generally exempt from federal and state income taxes under applicable federal and state statutes and regulations on related income. Certain activities of the Campus may be subject to taxation as unrelated business income.

# UNIVERSITY OF SOUTH CAROLINA - BEAUFORT

## Notes to Financial Statements

### ***Classification of Revenues***

The Campus has classified its revenues as either operating or nonoperating revenues according to the following criteria:

***Operating revenues:*** Operating revenues generally result from exchange transactions to provide goods or services related to the Campus' principal ongoing operations.

These revenues include:

- (1) student tuition and fees received in exchange for providing educational services, housing, and other related services to students;
- (2) receipts for scholarships including federal grants and contract revenue where the governmental agency has identified the qualified student recipients;
- (3) fees received from organizations and individuals in exchange for miscellaneous goods and services provided by the Campus; and
- (4) grants and contracts that are essentially the same as contracts for services that finance programs the Campus would not otherwise undertake.

***Nonoperating revenues:*** Nonoperating revenues include activities that have the characteristics of nonexchange transactions. These revenues include gifts and contributions, appropriations, investment income, and any grants and contracts that are not classified as operating revenue or restricted by the grantor to be used exclusively for capital purposes.

### ***Scholarship Discounts and Allowances***

Student tuition and fee revenues, and certain other revenues from students, are reported net of scholarship discounts and allowances in the statement of revenues, expenses and

changes in net assets. Scholarship discounts and allowances are the difference between the stated charge for goods and services provided by the Campus, and the amount that is paid by students and/or third parties making payments on the students' behalf.

Certain governmental grants, such as Pell grants, and other federal, state or nongovernmental programs, are recorded as either operating or nonoperating revenues in the Campus' financial statements.

To the extent that revenues from such programs are used to satisfy tuition and fees and other student charges, the Campus has recorded a scholarship discount and allowance.

### ***Rebatable Arbitrage***

Arbitrage involves the investment of proceeds from the sale of tax-exempt securities in a taxable investment that yields a higher rate of return, resulting in income in excess of interest costs. Federal law requires entities to rebate to the government such income on tax-exempt debt if the yield from these earnings exceeds the effective yield on the related tax-exempt debt issued.

Governmental units that issue no more than \$5 million in total of all such debt in a calendar year are exempt from the rebate requirements. For this purpose, tax-exempt indebtedness includes bonds and certain capital leases and installment purchases. Rebates are payable every five years or at maturity of the debt, whichever is earlier. However, the potential liability is calculated annually for financial reporting purposes. Management believes that the Campus had no rebatable arbitrage liability at June 30, 2011.

### **Note 2 - Cash And Cash Equivalents, Other Deposits, And Investments**

Most deposits and investments of the Campus are under the control of the State Treasurer who, by law, has sole authority for investing State funds.

The following schedule reconciles deposits and investments within the notes to the statement of net assets amounts:

### **Statement of Net Assets**

Cash and cash equivalents (current)	\$ 3,323,788
Restricted cash and cash equivalents for (current):	
Debt service	199,668
Scholarship, Research, Instruction	472,553
Capital projects	2,380,004
Restricted cash and cash equivalents (noncurrent):	
Endowments	79,000
	<u><b>\$ 6,455,013</b></u>

### **Notes**

Cash on hand	\$ 1,485
Short-term investments held by State Treasurer	6,453,528
	<u><b>\$ 6,455,013</b></u>



**UNIVERSITY OF SOUTH CAROLINA - BEAUFORT**  
**Notes to Financial Statements**

***Deposits Held by State Treasurer***

State law requires full collateralization of all State Treasurer bank balances. The State Treasurer must correct any deficiencies in collateral within seven days. Information pertaining to the reported amounts, fair values, and credit risk of the State Treasurer's deposits and investments is disclosed in the Comprehensive Annual Financial Report of the State of South Carolina.

With respect to the investments in the State's internal cash management pool, all of the State Treasurer's investments are insured or registered or are investments for which the securities are held by the State or its agents in the State's name. Information pertaining to the reported amounts, fair values, and the credit risk of the State Treasurer's investments is disclosed in the Comprehensive Annual Financial Report of the State of South Carolina.

**Note 3 - Receivables**

***Accounts Receivable***

Accounts receivable consisted of the following:

Students and sponsors	\$ 255,291
Federal grants and contracts	418,134
Non-governmental grants and contracts	37,805
Accrued interest	<u>12,820</u>
	724,050
Less allowance for doubtful accounts	<u>(62,000)</u>
Accounts receivable, net	<u><b>\$ 662,050</b></u>

Allowances for losses are based upon actual losses experienced in prior years and evaluations of the current accounts.

**Note 4- Capital Assets**

	<u>June 30, 2010</u>	<u>Additions</u>	<u>Reductions</u>	<u>June 30, 2011</u>
Capital assets not being depreciated:				
Land and improvements	\$ 872,026	\$ -	\$ -	\$ 872,026
Construction in-progress	<u>2,780,767</u>	<u>2,026,398</u>	<u>-</u>	<u>4,807,165</u>
Total capital assets not being depreciated	<u>3,652,793</u>	<u>2,026,398</u>	<u>-</u>	<u>5,679,191</u>
Other capital assets:				
Land improvements	6,220,370	-	-	6,220,370
Buildings and improvements	36,209,841	37,973	-	36,247,814
Machinery, equipment, and other	1,510,721	220,259	488,654	1,242,326
Vehicles	<u>176,000</u>	<u>-</u>	<u>-</u>	<u>176,000</u>
Total capital assets at historical cost	<u>44,116,932</u>	<u>258,232</u>	<u>488,654</u>	<u>43,886,510</u>
Less accumulated depreciation for:				
Land improvements	854,638	170,928	-	1,025,566
Buildings and improvements	7,104,079	936,166	-	8,040,245
Machinery, equipment, and other	884,308	115,004	244,731	754,581
Vehicles	<u>146,015</u>	<u>9,995</u>	<u>-</u>	<u>156,010</u>
Total accumulated depreciation	<u>8,989,040</u>	<u>1,232,093</u>	<u>244,731</u>	<u>9,976,402</u>
Other capital assets, net	<u>35,127,892</u>	<u>(973,861)</u>	<u>243,923</u>	<u>33,910,108</u>
Capital assets, net	<u><b>\$ 38,780,685</b></u>	<u><b>\$ 1,052,537</b></u>	<u><b>\$ 243,923</b></u>	<u><b>\$ 39,589,299</b></u>

## UNIVERSITY OF SOUTH CAROLINA - BEAUFORT

### Notes to Financial Statements

#### **Note 5 - Pension Plans**

The Retirement Division of the State Budget and Control Board maintains four independent defined benefit plans and issues its own publicly available Comprehensive Annual Financial Report (CAFR) which includes financial statements and required supplementary information. A copy of the separately issued CAFR may be obtained by writing to the Retirement Division, 202 Arbor Lake Drive, Columbia, South Carolina 29223. Furthermore, the Division and the four pension plans are included in the CAFR of the State of South Carolina.

Article X, Section 16 of the South Carolina Constitution requires that all State-operated retirement systems be funded on a sound actuarial basis. Title 9 of the South Carolina Code of Laws of 1976, as amended, prescribes requirements relating to membership, benefits, and employee/employer contributions for each pension plan. Employee and employer contribution rates for the South Carolina Retirement System and the Police Officers Retirement System are actuarially determined. Annual benefits, payable monthly for life, are based on length of service and on average final compensation.

#### ***South Carolina Retirement System***

The majority of employees of the Campus are covered by a retirement plan through the South Carolina Retirement System (SCRS), a cost-sharing multiple-employer defined benefit pension plan administered by the Retirement Division, a public employee retirement system. Generally all State employees are required to participate in and contribute to the SCRS as a condition of employment unless exempted by law as provided in Section 9-1-480 of the South Carolina Code of Laws. This plan provides retirement annuity benefits as well as disability, cost of living adjustment, death, and group-life insurance benefits to eligible employees and retirees.

Since July 1, 2006, employees participating in the SCRS have been required to contribute 6.5 percent of all compensation. Effective July 1, 2010, the employer contribution rate became 13.14 percent which included a 3.9 percent surcharge to fund retiree health and dental insurance coverage. The Campus' actual contributions to the SCRS for the three most recent fiscal years ending June 30, 2011, 2010, and 2009, were \$529,000, \$502,000, and \$506,000, respectively, and equaled the required contributions of 9.24 percent (excluding the surcharge) for each year. Also, the Campus paid employer group-life insurance contributions of \$8,000 in the current fiscal year at the rate of .15 percent of compensation.

#### ***Police Officers Retirement System***

The South Carolina Police Officers Retirement System (PORS) is a cost-sharing multiple-employer defined benefit public employee retirement plan administered by the Retirement Division. Generally all full-time employees whose principal duties are the preservation of public order or the protection or prevention and control of property destruction by fire are required to participate in and contribute to the System as a condition of employment. This plan provides annuity benefits as well as disability and group-life insurance benefits to eligible employees and retirees. In addition, participating employers in the PORS contribute to the accidental death fund which provides annuity benefits to beneficiaries of police officers and firemen killed in the actual performance of their duties. These benefits are independent of any other retirement benefits available to the beneficiary.

Since July 1, 1988, employees participating in the PORS have been required to contribute 6.5 percent of all compensation. Effective July 1, 2010, the employer contribution rate became 15.03 percent which, as for the SCRS, includes the 3.90 percent surcharge. The Campus' actual contributions to the PORS for the years ending June 30, 2011, 2010, and 2009 were \$35,000, \$19,000, and \$8,600, respectively, and equaled the required contributions of 11.13 percent (excluding the surcharge) for each year. Also, the Campus paid employer group-life insurance contributions of \$600 and accidental death insurance contributions of \$600 in the current fiscal year for PORS participants. The rate for each of these insurance benefits is .20 percent of compensation.

#### ***Optional Retirement Program***

State employees may elect to participate in the Optional Retirement Program (ORP), a defined contribution plan. The ORP was established in 1987 under Title 9, Chapter 17, of the South Carolina Code of Laws. The ORP provides retirement and death benefits through the purchase of individual fixed or variable annuity contracts which are issued to, and become the property of, the participants. The State assumes no liability for this plan other than for payment of contributions to designated insurance companies.

ORP participation is available to all employees who meet all eligibility requirements for membership in the SCRS. To elect participation in the ORP, eligible employees must waive SCRS membership within their first thirty days of employment.

**UNIVERSITY OF SOUTH CAROLINA - BEAUFORT**  
**Notes to Financial Statements**

Under State law, contributions to the ORP are required at the same rates as for the SCRS, 9.24 percent plus the retiree surcharge of 3.90 percent from the employer in fiscal year 2011.

Certain of the Campus' employees have elected to be covered under optional retirement plans. For the fiscal year, total contribution requirements to the ORP were \$295,000 (excluding the surcharge) from the Campus as employer and \$208,000 from its employees as plan members. In fiscal year 2011, the Campus paid \$5,000 for group-life insurance coverage for these employees. All amounts were remitted directly to the respective annuity policy providers. The obligation for payment of benefits resides with the insurance companies.

***Deferred Compensation Plans***

Several optional deferred compensation plans are available to State employees and employers of its political subdivisions. Certain employees of the Campus have elected to participate. The multiple-employer plans, created under Internal Revenue Code Sections 457, 401(k), and 403(b), are administered by third parties and are not included in the Comprehensive Annual Financial Report of the State of South Carolina. Compensation deferred under the plans is placed in trust for the contributing employee. The State has no liability for losses under the plans. Employees may withdraw the current value of their contributions when they terminate State employment. Employees may also withdraw contributions prior to termination if they meet requirements specified by the applicable plan.

***Teacher and Employee Retention Incentive***

Effective January 1, 2001, Section 9-1-2210 of the South Carolina Code of Laws allows employees eligible for service retirement to participate in the Teacher and Employee Retention Incentive (TERI) Program. TERI participants may retire and begin accumulating retirement benefits on a deferred basis without terminating employment for up to five years. Upon termination of employment or at the end of the TERI period, whichever is earlier, participants will begin receiving monthly service retirement benefits which will include any cost of living adjustments granted during the TERI period. Participants who entered the TERI program prior to July 1, 2005 do not make SCRS contributions, do not earn service credit, and are ineligible to receive group life insurance benefits or disability retirement benefits. Participants who entered the TERI program as of July 1, 2005 or after are required to make SCRS contributions but do not earn service credit, and are ineligible to receive disability retirement benefits.

**Note 6 - Postemployment And Other Employee Benefits**

***Plan Description***

In accordance with the South Carolina Code of Laws and the annual Appropriation Act, the State of South Carolina provides post-employment health and dental and long-term disability benefits to retired State and school district employees and their covered dependents. The Campus contributes to the Retiree Medical Plan (RMP) and the Long-term Disability Plan (LTDP), cost-sharing multiple-employer defined benefit postemployment healthcare and long-term disability plans administered by the Employee Insurance Program (EIP), a part of the State Budget and Control Board (SBCB). Generally, retirees are eligible for the health and dental benefits if they have established at least ten years of retirement service credit. For new hires May 2, 2008 and after, retirees are eligible for benefits if they have established twenty-five years of service for 100% employer funding and fifteen through twenty-four years of service for 50% employer funding. Benefits become effective when the former employee retires under a State retirement system. Basic long-term disability (BLTD) benefits are provided to active state, public school district and participating local government employees approved for disability.

***Funding Policies***

Section 1-11-710 and 1-11-720 of the South Carolina Code of Laws of 1976, as amended, requires these postemployment healthcare and long-term disability benefits be funded through annual appropriations by the General Assembly for active employees to the EIP and participating retirees to the SBCB except the portion funded through the pension surcharge and provided from other applicable sources of the EIP for its active employees who are not funded by State General Fund appropriations. Employers participating in the RMP are mandated by State statute to contribute at a rate assessed each year by the Office of the State Budget, 3.90% of annual covered payroll for 2011. The EIP sets the employer contribution rate based on a pay-as-you-go basis. The Campus paid approximately \$360,000 applicable to the surcharge included with the employer contribution for retirement benefits for the fiscal year ended June 30, 2011. BLTD benefits are funded through a per person premium charged to State agencies, public school districts, and other participating local governments. The monthly premium per active employee paid to EIP was \$3.23 for the fiscal year ended June 30, 2011.

**UNIVERSITY OF SOUTH CAROLINA - BEAUFORT**  
**Notes to Financial Statements**

Effective May 1, 2008 the State established two trust funds through Act 195 for the purpose of funding and accounting for the employer costs of retiree health and dental insurance benefits and long-term disability insurance benefits. The South Carolina Retiree Health Insurance Trust Fund is primarily funded through the payroll surcharge. Other sources of funding include additional State appropriated dollars, accumulated EIP reserves, and income generated from investments. The Long Term Disability Insurance Trust Fund is primarily funded through investment income and employer contributions.

One may obtain complete financial statements for the benefit plans and the trust funds from Employee Insurance Program, 1201 Main Street, Suite 360, Columbia, SC 29201.

**Note 7 - Contingencies, Litigation, And Project Commitments**

The Campus is party to various lawsuits arising out of the normal conduct of its operations. In the opinion of Campus management, there are no material claims or lawsuits against the Campus that are not covered by insurance or whose settlement would materially affect the Campus' financial position.

**Note 9 - Bonds Payable**

***Bonds Payable***

Bonds payable consisted of the following:

	<u>Interest Rates</u>	<u>Maturity Dates</u>	<u>Balance</u>
<b>State Institution Bonds</b>			
Series 1996B	5.0%	4-1-2016	\$ 65,000
Series 2011E	2.0% to 5.0%	3-1-2031	<u>2,675,000</u>
Total State			
Institution Bonds			<u><b>\$2,740,000</b></u>

State institution bonds are general obligation bonds of the State backed by the full faith, credit, and taxing power of the State. Tuition fees are pledged up to the amount of the annual debt requirements for the payment of principal and interest on state institution bonds. The annual legal debt margin for state institution bonds shall not exceed ninety percent of the sums received from tuition fees for the preceding fiscal year.

The Campus participates in certain Federal grant programs. These programs are subject to financial and compliance audits by the grantor or its representative. Such audits could lead to requests for reimbursement to the grantor agency for expenditures disallowed under terms of the grant. Management believes disallowances, if any, would not be material.

The Campus had outstanding commitments under construction contracts of \$1,179,570 for capital projects. The Campus anticipates funding these projects out of current resources, current and future bond issues, private gifts, student fees, and state capital improvement bond proceeds.

**Note 8 - Lease Obligations**

The Campus does not have any noncancelable operating leases with remaining terms of more than one year. Total payments for a year to year operating lease were \$14,680 for fiscal year 2011. In the current fiscal year, the Campus incurred expenses of \$78,259 for office copier contingent rentals on a cost per copy basis.

Tuition fees used to calculate the Campus' debt service limit on bonded indebtedness for the preceding year were \$306,290, which results in a legal annual debt service at June 30, 2011 of \$275,661. The annual debt service payments for state institution bonds for the fiscal year were \$13,750. Tuition revenue pledged in fiscal year 2011 was \$329,805 for state institution bonds.

On March 3, 2011, the Campus issued \$2,675,000 in state institution bonds for various renovation projects.

The Campus believes it is in compliance with all related bond covenants of its issued debt.

**UNIVERSITY OF SOUTH CAROLINA - BEAUFORT**  
**Notes to Financial Statements**

The scheduled maturities of the Campus bonds payable are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<b>State Institution Bonds</b>			
2012	\$ 105,000	\$ 117,169	\$ 222,169
2013	105,000	114,769	219,769
2014	110,000	112,131	222,131
2015	115,000	108,531	223,531
2016	120,000	104,781	224,781
2017-2021	565,000	469,094	1,034,094
2022-2026	720,000	320,344	1,040,344
2027-2031	<u>900,000</u>	<u>136,269</u>	<u>1,036,269</u>
<b>Total</b>	<b><u>\$ 2,740,000</u></b>	<b><u>\$ 1,483,088</u></b>	<b><u>\$ 4,223,088</u></b>

**Note 10 - Long-Term Liabilities**

Long-term liability activity was as follows:

	<u>June 30, 2010</u>	<u>Additions</u>	<u>Reductions</u>	<u>June 30, 2011</u>	<u>Due Within One Year</u>
<b>Bonds payable</b>					
State institution bonds	\$ 75,000	\$ 2,675,000	\$ 10,000	\$ 2,740,000	\$ 105,000
Add: Unamortized bond premium	-	125,000	-	125,000	6,250
Total bonds payable	<u>75,000</u>	<u>2,800,000</u>	<u>10,000</u>	<u>2,865,000</u>	<u>111,250</u>
<b>Other liabilities</b>					
Accrued compensated absences	<u>423,701</u>	<u>204,951</u>	<u>192,855</u>	<u>435,797</u>	<u>204,825</u>
Total other liabilities	<u>423,701</u>	<u>204,951</u>	<u>192,855</u>	<u>435,797</u>	<u>204,825</u>
<b>Total long-term liabilities</b>	<b><u>\$ 498,701</u></b>	<b><u>\$ 3,004,951</u></b>	<b><u>\$ 202,855</u></b>	<b><u>\$ 3,300,797</u></b>	<b><u>\$ 316,075</u></b>

Additional information regarding bonds payable is included in Note 9.

**UNIVERSITY OF SOUTH CAROLINA - BEAUFORT**  
**Notes to Financial Statements**

**Note 11 - Risk Management**

The Campus has a comprehensive risk management program which incorporates the fundamentals of risk identification, risk evaluation, risk control and risk financing alternatives in reducing loss potential. The risk management office mitigates the financial consequences of physical, human, and financial loss by purchasing insurance through the State Budget and Control Board, Office of the Insurance Reserve Fund (IRF). As needed, the IRF policies are supplemented by the purchase of policies through the private insurance market. Several sections of the South Carolina Code of Laws authorize and require the State Budget and Control Board, through the IRF, to provide insurance to governmental entities. These statutes in turn require most state entities to purchase insurance through the IRF. These sections include:

**Title 1 - Administration of Government, Section 1-11-140 - 141.** Authority to provide tort liability insurance to governmental entities, their employees, and charitable medical facilities.

**Title 1 - Administration of Government: Section 1-11-147.** Automobile Liability Reinsurance.

**Title 10 - Public Buildings and Property: Section 10-7-10 through 10-7-40.** Authority to insure public buildings and contents.

**Title 10 - Public Buildings and Property: Section 10-7-12.** Authority to purchase reinsurance.

**Title 10 - Public Buildings and Property: Section 10-7-130.** Authority to hold monies paid as premiums for the purpose of paying Insured losses.

**Title 11 - Public Finance: Section 11-9-75.** Debt Collection Procedures.

**Title 15 - Civil Remedies and Procedures: Section 15-78-10 through 15-78-150.** S.C. Governmental Tort Claims Act. Authority to provide liability insurance.

**Title 38 - Insurance: Section 38-13-190.** Requires South Carolina Insurance Department Audits of Insurance Reserve Fund Finance.

**Title 59 - Education: Section 59-67-710 & 59-67-790.** Authority to insure school buses and pupils transported by school bus.

**Title 59 - Education: Section 59-67-790.** Pupil Injury Fund.

The IRF functions as a governmental insurance operation with the mission to provide insurance specifically designed to meet the needs of governmental entities at the lowest possible cost. The IRF operates like an insurance company, by issuing policies, collecting premiums (based on actuarially calculated rates), and by paying claims from the accumulated premiums in accordance with the terms and conditions of the insurance policies it has issued.

All premiums received by the IRF are deposited with the Office of the State Treasurer where the funds are maintained as the IRF Trust Account. By statutory requirement, these funds are to be used to pay claims and operating expenses of the fund. The Office of the State Treasurer is responsible for investing these funds. The costs of settled claims have not exceeded the Campus' insurance coverage in any of the past three years.

The IRF uses no agents, brokers, or advertising, and does not actively solicit accounts. The lack of a profit motive and the lack of acquisition expenses such as agents' commissions, along with the use of the investment income in rate determination allows the IRF to maintain the lowest possible rate structure. Not all governmental entities elect to purchase their insurance through the IRF. The South Carolina Tort Claims Act allows political subdivisions of the State access to other mechanisms to meet their insurance needs at their discretion. Some entities participate in other self-insurance pools, some purchase commercial insurance, and some elect to self-insure their insurance exposures.

The various types of property insurance policies maintained by the Campus include: Building and Personal Property, Inland Marine, Data Processing Equipment, Business Interruption and Builders' Risk. Additionally, risk management maintains a variety of casualty insurance policies including Automobile and Aircraft Property Damage and Liability, Directors and Officers Liability, General Tort Liability, Medical Professional Liability, an Employee Fidelity Bond, and Student Workers' Compensation.

**UNIVERSITY OF SOUTH CAROLINA - BEAUFORT**  
**Notes to Financial Statements**

**Note 12 - Operating Expenses By Function**

Operating expenses by functional classification are summarized as follows:

	<u>Salaries and Wages</u>	<u>Fringe Benefits</u>	<u>Services and Supplies</u>	<u>Utilities</u>	<u>Scholarships and Fellowships</u>	<u>Depreciation</u>	<u>Total</u>
Instruction	\$ 5,159,243	\$ 1,333,282	\$ 667,440	\$ 3,453	\$ 1,141	\$ -	\$ 7,164,559
Research	210,363	52,561	368,165	-	77	-	631,166
Public service	190,169	48,258	184,168	-	-	-	422,595
Academic support	1,401,971	385,965	1,017,549	-	44	-	2,805,529
Student services	1,386,720	381,150	747,884	-	1,828	-	2,517,582
Institutional support	920,110	251,729	303,204	-	-	-	1,475,043
Operation and plant maintenance	1,026,236	284,125	514,057	814,432	-	-	2,638,850
Auxiliary enterprises	-	-	28,859	-	-	-	28,859
Scholarships and fellowships	-	-	5,405	-	565,293	-	570,698
Depreciation	-	-	-	-	-	1,232,093	1,232,093
Total operating expenses	<u>\$ 10,294,812</u>	<u>\$ 2,737,070</u>	<u>\$ 3,836,731</u>	<u>\$ 817,885</u>	<u>\$ 568,383</u>	<u>\$ 1,232,093</u>	<u>\$ 19,486,974</u>





**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

The Board of Trustees  
University of South Carolina  
Columbia, South Carolina

We have audited the financial statements of the business-type activities of the University of South Carolina - Beaufort (the Campus) a campus of the University of South Carolina, as of and for the year ended June 30, 2011, which collectively comprise the Campus' basic financial statements, and have issued our report thereon dated December 7, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

Management of the Campus is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the Campus' internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Campus' internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Campus' internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Campus' financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Campus' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.



This report is intended solely for the information and use of management, the Board of Trustees and the Southern Associations of Colleges and Schools and is not intended to be and should not be used by anyone other than those specified parties.

*Elliott Davis, LLC*

Columbia, South Carolina  
December 7, 2011